

**Application Guidelines
for
Graduate School of Computer Science and Systems
Engineering (Master's Course)
Okayama Prefectural University (OPU)
for
the 2025 Academic Year

(For Summer & Fall Application)**



The Graduate School of Computer Science and Systems Engineering (Master's Course), Okayama Prefectural University offers a Master's Course of Systems Engineering consisting of three majors; Electronics, Information Communication Engineering Major, Mechanical and Information Systems Engineering Major, Human Information Systems Engineering Major. The Master's Course of Systems Engineering provides research and education aiming to cultivate specialists with advanced knowledge as well as a broad range of basic knowledge in the field of computer science and systems engineering. Since FY2001, this graduate school has employed a collaborative graduate school system featuring cross-disciplinary classes for the diversification of research and the pursuit of new areas of academic endeavor. Students wishing to enroll in cross-disciplinary classes are required to select a major when applying to the school and to belong to one when enrolling. Please read program details thoroughly before submitting your application by predetermined deadline.

Admissions Schedule Overview

1. Summer Application

Items	Schedule/Relevant Applicants/Examination Venue, etc.
Preliminary Consultation for Disabled Applicants	Until Friday, July 12, 2024
Submission of Application for Qualification Screening	Until Monday, July 12, 2024 [Applicants falling into Qualification (8), (9), or (10) on page 2]
Interview with the Master's Course Instructor	Until Monday, July 22, 2024 (Except for the prospective graduate students of the OPU Faculty of Computer Science and Systems Engineering)
Application Period	From Monday, July 29, 2024 to Friday, August 2, 2024
Examination Date and Venue	Wednesday, August 28, 2024, at Okayama Prefectural University
Announcement of Successful Applicants	Friday, September 6, 2024
Enrollment Procedures	From Wednesday, September 18, 2024 to Friday, September 20, 2024 Entrance Examination Admission Card, Affidavit, Certificate of Residence, Entrance Fee, and 1 photo described in 6(4) on page 11
	Until Monday, March 31, 2025 Certificate of Graduation described in 6(4) on page 11

2. Fall Application

Items	Schedule/Relevant Applicants/Examination Venue, etc.
Preliminary Consultation for Disabled Applicants	Until Friday, November 1, 2024
Submission of Application for Qualification Screening	Until Friday, November 1, 2024 [Applicants falling into Qualification (8), (9), or (10) on page 2]
Interview with the Master's Course Instructor	Until Monday, November 11, 2024 (Except for the prospective graduate students of the OPU Faculty of Computer Science and Systems Engineering)
Application Period	From Monday, November 18, 2024 to Friday, November 22, 2024
Examination Date and Venue	Thursday, December 19, 2024 : at OPU
Announcement of Successful Applicants	Friday, December 27, 2024
Enrollment Procedures	From Tuesday, January 7, 2025 to Thursday, January 9, 2025 Entrance Examination Admission Card, Affidavit, Certificate of Residence, Entrance Fee, and 1 photo described in 6(4) on page 11
	Until Monday, March 31, 2025 Certificate of Graduation described in 6(4) on page 11

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<Important Notice>

The schedule and procedures of the entrance examination may change. Please check for the most recent information on the official Okayama Prefectural University website.

Online Application for the 2025 Academic Year Entrance Examination

Okayama Prefectural University implemented an online application system for the graduate school entrance examination from the 2020 academic year to improve applicant convenience and institutional efficiency.

The online application system enables applicants to apply 24 hours a day during the application period and alleviates the need to request the paper-based Applicant Guidelines.

Please note that some documents such as the Certificate of Graduation (Prospective Graduation) and transcripts will still need to be sent by mail.

Availability of the downloadable Applicant Guidelines for each of the examination categories on the official Okayama Prefectural University website is to be announced.

If you do not have the required Internet environment, please contact the university staff using the contact information provided in the Application Guidelines.

I Admission Policy of the Graduate School of Computer Science and Systems Engineering

The Graduate School of Computer Science and Systems Engineering holds entrance examinations for its master's and doctorate courses for students and working adults both in Japan and overseas to attract qualified individuals who satisfy all the requirements specified by its conferment policy.

Admission Policy of the Master's Course of Systems Engineering

The Master's Course in Systems Engineering cultivates specialists with advanced knowledge and skill capable of taking the lead in the promotion of regional industries related to electronics, information and communication engineering, mechanical and information systems engineering, and human information systems engineering to support the development of an innovation-oriented society in the future through digital innovation.

The Master's Course seeks individuals highly motivated to use their basic knowledge, logical thinking, and expression skills to pursue research in the field of electronic, information and communication engineering, mechanical and information systems engineering and human information systems engineering. The Course also seeks individuals with communication skills, including competence in English, in their specialized field.

The Master's Course in Systems Engineering offers ordinary entrance examinations (summer and fall applications), and recommendation-based examination for currently enrolled OPU students.

The summer examination evaluates basic knowledge, logical thinking and expression skills in the fields of electronics, information and communication engineering, mechanical and information systems engineering, and human information systems engineering through an academic proficiency examination (mathematics). English competence is evaluated through TOEIC test results, and communication skills and motivation to pursue research are evaluated through an interview and document screening.

In the fall examination, this Course evaluates basic knowledge, logical thinking and expression skills, communication ability, active and cooperative attitude toward research through an interview (including an oral examination for English, Mathematics, and specialized field) and document screening.

The recommendation-based examination for currently-enrolled OPU students includes an interview and document screening (including academic achievements at the university and TOEIC scores), the examination evaluates the applicant's basic knowledge, logical thinking and expression skills, and communication ability as well as the applicant's attitude toward engaging in independent and cooperative research.

II Application Guidelines of the Graduate School of Computer Science and Systems Engineering (Master's Course), Okayama Prefectural University

1. Enrollment Capacity

(people)

Courses	Total Capacity	Enrollment Capacity		
		ordinary examination		Recommendation-based examination for currently-enrolled OPU students
		Summer Application	Fall Application	
Master's Course of Systems Engineering	52	29	8	15

(Notes)

- 1: Enrollment capacities of ordinary examination include adult and overseas applicants.
- 2: If the number of successful applicants for the recommendation-based examination for currently-enrolled OPU students does not reach the maximum capacity, both ordinary and special examinations will be held to adjust the number of students.

2. Qualifications for Application

Applicants must fall under one of the following. Applicants for summer need to have a TOEIC test score result from a test held on April 1, 2021 or later.

- (1) Have graduated from a university as specified in Article 83 of the School Education Act (Act No. 26 of 1947), or plan to graduate by March 31, 2025.
- (2) Hold a bachelor's degree as specified in Article 104, paragraph 7 of the School Education Act, or plan to hold said degree by March 31, 2025.
- (3) Have completed a 16-year curriculum of school education in an overseas country, or plan to complete such a curriculum by March 31, 2025.
- (4) Have completed a 16-year curriculum of school education of an overseas country through correspondence education conducted by a relevant overseas school while in Japan, or plan to complete such by March 31, 2025.
- (5) Have completed the curriculum of an overseas educational facility in Japan recognized under the relevant overseas country's school education system and designated separately by the Minister of Education, Culture, Sports, Science and Technology, or plan to complete such by March 31, 2025.
- (6) Have completed after the date specified by the Minister of Education, Culture, Sports, Science and Technology a specialized program at a vocational school designated separately by the Minister of Education, Culture, Sports, Science and Technology, or plan to complete such by March 31, 2025.
- (7) Have been designated by the Minister of Education, Culture, Sports, Science and Technology (Notification of Ministry of Education, No. 5 of 1953)
- (8) Have been enrolled in a graduate school as specified by Article 102, paragraph 2 of the School Education Act and recognized by the president as possessing academic ability sufficient to receive education at a graduate school.
- (9) Have been recognized by the president as possessing academic ability equal to or surpassing the level of a university graduate through individual examination for admission and who is or will have reached the age of 22 by March 31, 2025.
- (10) Have attended a university for three years by or before March 31, 2025 (including a school or program designated as equivalent by the Minister of Education, Culture, Sports, Science and Technology) and be recognized by the president as having earned specified credits with outstanding academic achievement.

- (Notes)
1. Applicants wishing to apply for admission under Qualification (8), (9) or (10) will be screened before application is accepted. (See the subparagraph 3-(9) on page 6) In this case, however, applicants may be required to provide additional information regarding academic and job experience, etc. after the submission of the application.
 2. Applicants enrolled in an advanced course at a junior college or technical college who wish to apply for admission under Application Qualification (2) must contact the Admissions Service Section, Educational Affairs Division at OPU by no later than Friday, July 12, 2024 for summer application, and by Friday, November 1, 2024 for fall application.

3. Application Procedures

(1) Application

Please read the Online Application Guidelines provided separately for more details.

Please place all the documents required for the application, including those downloaded from the online application system, in a “Kakugata 2-gou” envelope (332mmH x 240mmW) and submit by simplified registered express mail.

However, you may bring those documents only on the last day of the Application period, between 9:00 and 17:00.

When you bring those documents in person, please make it sure to contact Admissions Service Section, Educational Affairs Division, OPU by the day before you bring them.

Applicants filing from outside of Japan are requested to provide a contact address in Japan to which the documents may be sent. (If no contact address in Japan is listed, the university will send documents to the listed address abroad.)

(2) Application Period

① Summer application

From Monday, July 29, 2024 to Friday, August 2, 2024

(Notes)

1. Only those application documents which are sent by simplified registered express mail with postmarked on or before Thursday, August 1 shall be accepted.
* In cases where you send documents from outside of Japan, the documents must be reached on or before August 2(Fri.), 2024 JST.
2. Please note that we will not provide any information regarding the delivery.

② Fall application

From Monday, November 18, 2024 to Friday, November 22, 2024

(Notes)

1. Only those application documents which are sent by simplified registered express mail with postmarked on or before Thursday, November 21 shall be accepted.
* In cases where you send documents from outside of Japan, the documents must be reached on or before November 22(Fri.), 2024 JST.
2. Please note that we will not provide any information regarding the delivery.

(3) Where to send:

Admissions Service Section, Educational Affairs Division
Okayama Prefectural University
111 Kuboki, Soja-shi, Okayama Pref. 719-1197

(4) Application Documents

Please read the Online Application Guidelines (For Graduate Schools) provided separately for more details.

Application Documents Required	Preparation Procedures
① Application Form(Original Form)	After completing the online application, please print out and submit the required documents in accordance with the Online Application Guidelines provided separately. Write “Preferred Major” with reference to “Supervisors and Major Research Themes”. Write the name of the interviewer in the relevant column. This does not apply to applicants who are expected to graduate from the OPU Faculty of Computer Science and Systems Engineering.
②Certificate of Graduation (Prospective Graduation)	The certificate must be issued and sealed by the president or the dean of the relevant university. Applicants who have graduated or will graduate from our university are exempt.
③Transcripts	Transcripts must be issued and sealed by the president or the dean of the relevant university. Submit the transcripts listing grades of all credits obtained while at the university.
④Resume	Use the <u>form provided</u> . Please download the forms from the official OPU website. Applicants who have completed or will complete the 15-year or 16-year curriculum of school education in an overseas country are required to include a complete academic history from entrance to elementary school. Applicants filing from outside of Japan are asked to provide a contact address in Japan as an alternate contact address other than listed above (e.g. an address in their home country).
⑤Statement of Purpose for Research	Use the <u>form provided</u> . Applicants who have graduated or will graduate from the OPU Faculty of Computer Science and Systems Engineering are exempt. Please download the forms from the official OPU website.
⑥Only for applicants required to submit	<p>(A) Applicants who wish to work while enrolled in a doctoral course are required to submit approval for application from their office or company. Please download the forms from the official OPU website.</p> <hr/> <p>(B) Overseas applicants residing in Japan are required to submit a copy of the “certificate of residence” which includes status of residence and period of stay issued by the mayor of the municipal office. Overseas applicants that are not registered residents must submit a copy of the page in their passport that shows their name, birth date and sex.</p> <p>(C) Applicants falling under Qualification (2) in 2 are required to submit documents according to the following classification:</p> <p>(a) Applicants who possess a bachelor’s degree</p> <ul style="list-style-type: none"> · Certification of bachelor’s degree issued by the National Institution for Academic Degrees and Quality Enhancement of higher Education <p>(b) Applicants who have applied to the National Institution for Academic Degrees and Quality Enhancement of higher Education for certification of bachelor’s degree</p> <ul style="list-style-type: none"> · Acknowledgement of application for certification of bachelor’s degree issued by the National Institution for Academic Degrees and Quality Enhancement of higher Education <p>(c) Applicants enrolled in an advanced course at a technical college that meets the requirements set by the National Institution for Academic Degrees and Quality Enhancement of higher Education as stipulated by Article 6, paragraph 1 of the Degree Regulations (Ordinance of the Ministry of Education No. 9 of 1953)</p> <ul style="list-style-type: none"> · Certificate of prospective completion of the relevant advanced course · Certificate issued by the president of the technical college at which the applicant is enrolled showing that the applicant is scheduled to receive the relevant degree

Application Documents Required	Preparation Procedures
⑦ TOEIC Test score (Only for summer application)	<p>Applicants are required to submit the highest score of TOEIC General Test or its IP Test held on April 1, 2021 or after. Once the score is submitted, updating the score is not acceptable.</p> <p>The required documents to be submitted include one of the following (1) to (3).</p> <p>(1) General Test: The original or a copy of the PDF of the digital TOEIC Official Score Certificate</p> <p>(2) IP Test: The original of the “Score Report” of the IP Test.</p> <p>(3) IP Test (Online): A copy of the PDF of the online display of the test results and the “OPU Score Certificate”</p> <p>* The “OPU Score Certificate” form must be downloaded from the OPU website and the certification must be obtained from the host organization.</p> <p>For more detail about the certification from the host organization, including the “Score Report” for the TOEIC Listening & Reading Online IP Test, please ask the host organization.</p> <p>The original will be returned to the applicants after confirmation by the university.</p> <p>*In the event that the score sheet cannot be submitted for unavoidable reasons, the applicant should contact the Admissions Service Section, Educational Affairs Division at OPU via e-mail with the reason by Monday, July 22, 2024.</p>
⑧ Return Envelope for TOEIC Score (Original) (Only for applicants who submit originals)	<p>Write your address, postal code, and name on a long No.3 envelope, and affix 404 yen in postage. (Address must be one at which you will be able to receive simplified registered mail in the middle of August.)</p> <p>*If you are not submitting the original TOEIC official score certificate, the envelope is not required.</p>

(Notes)

1. Among the documents required for the application, ④,⑤ and ⑥(A) is available from the website. Use black ballpoint pen for all application forms. Cross out mistakes with a double line and write the correction next to them.
2. Attach Japanese translations of certificates (except those written in Japanese and English) to the documents required for application.
3. Applicants who wish to have original certificates returned should note this when submitting the application forms. The university will make copies and return original certificates.

(5) Examination Fee

1. Examination Fee
30,000 yen
2. Payment Method

Please submit payment for the examination fee by one of the methods shown below in accordance with the online application procedures.

- (1) At a convenience store
- (2) By credit card
- (3) By ATM (Pay-easy payment)/ Net banking

* Fees for Various payments shall be borne by the applicant.

3. Payment Period

- (1) Summer application: From Monday, July 29, 2024 to Friday, August 2, 2024
- (2) Fall application: From Monday, November 18, 2024 to Friday, November 22, 2024

4. Refund of Examination Fee

The Examination Fee shall not be refunded except in cases ① through ③ described below. The amount of refund shall be equivalent to the amount of the Examination Fee. Refund of Examination Fee is made upon request. Applicants who fall into one of the following categories and who wish a refund are required

to contact the Admissions Service Section, Educational Affairs Division, OPU by the end of the month in which the relevant examination is held to complete the necessary procedures (Examination Fee Payment Certificate is required for the procedure). For Case ②, the Admissions Service Section, Educational Affairs Division, OPU will contact the relevant individual.

- ①Applicants who paid the Examination Fee but did not submit the application documents
- ②Applicants who paid the Examination Fee but whose application was not accepted
- ③Applicants who have mistakenly paid the Examination Fee twice

5. Special Measures

Victims of the Great East Japan Earthquake (2011) or torrential rains in July 2018 are eligible for an examination fee waiver. When you are eligible for this program, please be sure to contact Admissions Service Section, Educational Affairs Division, OPU before you apply online. See our official website for details.

(6) Interview with the Master’s Course Supervisor

In order to know about the concrete study contents of the Graduate School of Computer Science and Systems Engineering (Master’s Course), applicants other than prospective graduate students of the OPU Faculty of Computer Science and Systems Engineering must contact supervisors, whom those applicants wish to receive guidance from, for interviews not later than Monday, July 22, 2024 for summer application and Monday, November 11, 2024 for fall application.

See “Supervisors and Major Research Themes” in page 14-17 to determine an supervisor of the master’s course you wish to enter.

(7) Preliminary Consultation for Disabled Applicants

Disabled applicants requiring special consideration while taking the examination or following enrollment are asked to contact the Admissions Service Section, Educational Affairs Division, OPU by Friday, July 12, 2024 for summer application, and by Friday, November 1, 2024 for fall application.

Submit the application after receipt of notice of special measures for examinations and enrollment.

Depending on the nature of the consultation, it may take some time to respond, so please consult with us as soon as possible.

(8) Notes Regarding Application Procedures

- ①Ensure that all required documents are included in the application. Incomplete applications cannot be accepted.
- ②Acceptance may be invalidated at any time if any information provided in the application documents is found to have been falsified.
- ③Changes to applications will not be allowed after submission. In the case of a change of name, address or telephone number, applicants should notify the Admissions Service Section, Educational Affairs Division, OPU as soon as possible.
- ④Application documents will not be returned.
- ⑤Documents will be sent to the contact address specified by the applicant. Applicants filing from outside Japan are asked to specify a contact address in Japan.

(9) Review of Qualifications for Application

Applicants wishing to apply for admission under Application Qualification(8),(9), or (10) in 2 are asked to submit the below-listed documents to the Admissions Service Section, Educational Affairs Division, OPU by no later than Friday, July 12, 2024 for summer application, and by Friday, November 1, 2024 for fall application for review of the relevant qualification, which must be completed before the application can be accepted. The results of this review will be announced to the applicant.

Applicants are also asked to schedule interviews with a supervisor of the master’s course they wish to enter before submitting their application.

Documents Required	Applicants required to submit / Preparation Procedures
①Application Form for Review of Qualification for Application	Use the <u>form provided</u> and fill out completely.
②Certificate of Graduation	Applicants who fall under Application Qualification (9) Certificate issued and sealed by the last school attended.

Documents Required	Applicants required to submit / Preparation Procedures
③ Transcripts	(A) Applicants who fall under Application Qualification (8) Sealed transcripts issued by the director of the graduate school at which the applicant is enrolled. (B) Applicants who fall under Application Qualification (9) Sealed certificate issued by the last school that the applicant attended. (C) Applicants who fall under Application Qualification (10) Sealed transcripts listing the subjects, credits, grades, and any comments issued by the president or the dean of the university in which the applicant is enrolled.
④ Certificate of Prospective Credits to be Earned	Applicants falling under Application Qualification (10) enrolled in a university when submitting the application A document that shows the prospective credits to be earned by the third year in the department of the university at which the applicant is currently enrolled.
⑤ Enrollment certificate	Applicants who fall under Application Qualification (8) or (10) (Students enrolled at our university are exempt.)
⑥ Course handbook, student handbook, curriculum table, etc.	Applicants who fall under Application Qualification (10) (Students enrolled at our university are exempt.) Written details regarding credits required for graduation, course descriptions, content of lectures held at the faculty in which the applicant is enrolled.
⑦ Statement of research performance	Applicants who fall under Application Qualification (9) The <u>form provided</u> is used to describe what applicants have learned, research themes, and job experience, etc. after graduation from the highest level of schooling.

(Notes)

1. Please download the "form provided" posted on our website.
2. Should the applicant's application qualifications be approved, application document ② and ③ may be omitted.
3. Applicants falling under Application Qualification (10) must meet the following requirements:
 - ① Acquire the required credits for graduation in all general education by the end of the 2nd year
 - ② Acquire all 1st and 2nd year core subject credits by the end of the 2nd year
 - ③ Acquire a grade of 80% or higher in 80% or more of the required courses taken by the end of the 2nd year
 - ④ Anticipate having greater than the number of credits normally acquired by the end of the 3rd year (including required courses)

However, applicants who fall into either of the following categories as of Tuesday, April 1, 2025 will be disqualified even after passing the entrance examination and completing the enrollment procedures:

- ① Applicants who fail to achieve grades of 80% or more in 80% of the courses taken by the end of the 3rd year.
- ② When the actual number of credits acquired by the end of the 3rd year is less than the number of credits normally acquired.

Students enrolling under Application Qualification (10) withdraw from their universities before graduation. For this reason they lose eligibility for national examinations that require a certificate of university graduation.

4. Examination Schedule

(1) Examination Date

Summer Application	Wednesday, August 28, 2024
Fall Application	Thursday, December 19, 2024

(2) Selection / Allocation of Points

Exam Type	Name of Subject	Points	Total	Remarks
Summer Application	TOEIC Test (TOEIC Test or IP Test)*	100	350	*How to convert TOEIC Test score TOEIC score/730×100 (100 when the TOEIC score is 730 or higher) (Note) Applicants who do not take all subjects, TOEIC Test, the academic proficiency exam (Mathematics), or the interview, will be excluded from selection.
	Academic Proficiency Exam (Mathematics) (90 min)	150		Mathematics includes linear algebra and calculus (differential equations).
	Interview / document screening	100		
Fall Application	Interview (document screening included)	200	200	Oral examination for English, Mathematics, and specialty included.

(Notes)

Applicants who missed academic proficiency exam or interview will be excluded as candidates.

(3) Time

Exam Type	To be Seated	Exam Begins	Remarks
Summer Application	9:40 a.m.	10:00 a.m.	Mathematics
	12:50 p.m.	13:00 p.m.	Interview
Fall Application	9:40 a.m.	10:00 a.m.	Depending on the number of applicants, interviews may also be scheduled in the afternoon. Please check the time of your interview on the Entrance Examination Admission Card.

(Notes)

1. Applicants should enter the designated examination room (or waiting room for the special subject (oral exam), special subjects, interview) and be seated by the time shown in the table above. Examination and interview room numbers will be posted at the examination venue on the date of the examination.

2. Applicants are permitted to enter the designated examination/interview room up to 30 minutes after the written examination/interview has started. However, the examination time will not be extended.

(4) Examination Venue (Common)

Okayama Prefectural University

111 Kuboki, Soja-shi, Okayama Pref. 719-1197

(5) Precautions for Examination (Common)

① Belongs on the day of the entrance examination

(A) At least five days prior to the day of the examination, we will announce that the Entrance Examination Admission Card is available for printing via the official OPU website and in an email sent to your registered e-mail address. Print this out and bring it with you. (A4 or letter sized, color, no expanding nor shrinking)

If you haven't received the notification e-mail, you may print out the Entrance Examination Admission Card from the official OPU website.

If it is less than five days prior to the examination date and the website is not showing a button for printing out the Entrance Examination Admission Card, please contact the Admissions Service Section, Education Affairs Divisions at OPU.

(B) The Entrance Examination Admission Card must, according to the instruction the proctors, be put on the desk at the time of examination.

Applicants who failed to bring their Entrance Examination Admission Card should have the temporary card issued at the Examination Headquarter without delay.

The Entrance Examination Admission Card is necessary for the enrollment procedure. Please keep it even after the examination.

- (C) Do not leave anything on the desk except an Entrance Examination Admission Card, pencils, mechanical pencils, an eraser, pencil caps, a manual pencil sharpener, a watch (sound function must be off), glasses, a handkerchief, tissues (without package), eye-drops, an English or applicants' native language-Japanese dictionary, and a thumb stall.
- (D) Examinees are not allowed to use such electronic devices as mobile phones, smartphones, or wearable appliances during taking examination. Never fail to turn off those devices and alarm function before entering the examination/ interview waiting room. If an examinee's mobile phone or other device makes a sound during the examination, proctors will remove it from the room, and hold it at the examination headquarters until the end of the relevant examination.
- (E) In order to identify the examinee, proctors may ask you to remove masks and/or hats.
- (F) Examinees are prohibited from borrowing any items from other examinees during the examination (or interview waiting room).
- (G) Examinees are allowed to read any books except for digital books or drink water during waiting for the interview, however examinees must obtain permission from the proctor to do so in advance.
- (H) Please bring your lunch, if necessary.
- (I) If an examinee left something carelessly in the campus, we will keep it for a certain period since the examination day. However, it will be abolished after the certain period.

② Dishonest behavior

- (A) Examinee who behaved dishonestly are ordered to stop taking examination and leave the room at once. S/he cannot continue the examination and all the result shall become invalid. In addition, depending on the nature of the dishonest behavior, we may submit an incident report to the police.

Dishonest behaviors are:

- Intentionally providing false information on the Application Form, Entrance Examination Admission Card, or Answer Sheet.
- Cheating on the examination.
- Providing answers to other applicants or helping other applicants to cheat.
- Bringing the examination questions paper out of the examination room before the examination ends.

- Bringing the answer sheet out of the examination room before the examination ends.
- Opening the examination questions or answering before being told to start answering.
- Using electronic devices, including mobile or smart phones and wearables, during the examination period.
- Continuing to answer questions after being told to stop.

- (B) Behavior described below may also be deemed dishonest; Examinees who do not follow instructions or deemed to be dishonest will be treated as above (A).

- Wear or holding electrical devices, including mobile or smart phones and wearables, without permission during the examination period.
- Interfering during the examination by the sound of mobile phones and watches (ring tone, alarm, vibration, etc.).
- Making false announcements regarding the examination to be advantageous for him/herself or other examinees.
- Disturbing other examinees at the examination venue.
- Disregarding instructions given by proctors.
- Behavior that may spoil the fairness of the examination.

③ Others

- (A) In the event of unforeseen circumstances (natural disaster, etc.) that prevent administration of the examination on the predetermined schedule or necessitate emergency contact with applicants, the university will post information on the official OPU website.
- (B) Any other information will be sent to the e-mail address registered with the online application system.

5. Announcement of Successful Applicants

(1) Announcement Date

① For Summer Application

10 a.m., Friday, September 6, 2024

② For Fall Application

10 a.m., Friday, December 27, 2024

(2) Announcement Procedures

The ID numbers of successful applicants are shown on the official OPU website. (No announcement will be posted on the bulletin board.)

Visit the “Examination Results” on Post@net, online application site (Post@net portal site) (hereinafter “Post@net”) to check your results. If you passed the examination, please download the “letter of acceptance” and documents required for enrollment. (We do not send a “letter of acceptance” or documents required for enrollment.)

We do not respond to any inquiries via telegram, telephone, mail, e-mail, or etc.

(Note) We have nothing to do with any persons who deal with sending notification of acceptance in campus on the day of Exam. Please note that we do not take responsibility for this matter.

6. Enrollment Procedures

(1) Enrollment Steps

Please check the documents required for enrollment you have downloaded from the Post@net for details regarding the enrollment procedure. Submit the application documents described in item (4) below by **simplified registered express mail**.

However, you may bring those documents only on the last day of the enrollment procedure period, between 9:00 and 17:00.

If you plan to bring your application documents in person, please contact us at least one day before the day you plan to bring them.

(2) Enrollment Procedure Period

① For Summer Application

**From Wednesday, September 18, 2024 to Friday, September 20, 2024
(Due no later than the last day)**

② For Fall Application

**From Tuesday, January 7, 2025 to Thursday, January 9, 2025
(Due no later than the last day)**

(3) Where to Complete Enrollment Procedures

Admissions Service Section, Educational Affairs Division

Okayama Prefectural University

111 Kuboki, Soja-shi, Okayama Pref. 719-1197

(4) Documents Required for Enrollment

Documents Required for Enrollment	Preparation Procedures
① Entrance Examination Admission Card	
② Affidavit	Fill out the <u>form provided</u> and affix your seal or signature.
③ Certificate of Residence (Application for Certification)	“Okayama Prefecture Residents” in 7-(1)-① on page 11 are required to submit this certificate. Fill out the <u>form provided</u> (not the form used by the local government) and have it approved by your relevant local government office.
④ Entrance Fee	Applicants are required to remit the amount listed in 7-(1) on page 11. Use the form provided by OPU, fill in the required items, and complete the payment procedure.
⑤ 1 photo (For student ID card)	The master’s course and the applicant’s name should be written on the reverse side of a 4cmH x 3cmW color photo. (front upper body, no hats, and no background scenery)
⑥ Certificate of Graduation (Diploma), etc.	Required for applicants who take the examination prior to the graduation and who fall under either of the following qualifications (Applicants from our university are exempt.) · Qualification (1) to (6): Certificate of graduation or diploma · Qualification (10): Transcripts
⑦ Others	Applicants falling under Qualification (8), (9), or (10) in 2 may be required to submit documents regarding post-application study, job experience, etc.

(Notes)

1. Please download “the form provided by OPU” from the Examination Results on Post@net.
2. Certificate of graduation, etc. described in ⑥ are used to verify the applicant’s qualification for admission (Application Qualifications (1) to (6), and (10) shown in 2. Relevant applicants must submit this by **Monday, March 31, 2025**.

(5) Enrollment Procedure Precautions

- ① Enrollment procedures must be completed by the specified date. Applicants who fail to complete the procedure by the specified date will be deemed to have declined enrollment.
- ② Incomplete documents required for enrollment will not be accepted.
- ③ Documents required for enrollment that arrived after the enrollment procedure period will not be accepted.
- ④ Enrollment documents will not be returned.
- ⑤ Applicants who are not eligible for enrollment as of **Tuesday, April 1, 2025** will not be admitted to enroll.

7. First-Year Payment

(1) Entrance Fee

Payment of the entrance fee is required at the time of enrollment.

- | | |
|--------------------------------|--------------------|
| ① Okayama Prefecture Residents | 188,000 yen |
| ② Non-residents | 282,000 yen |

(Notes)

1. “Okayama Prefecture Residents” are defined as either:
 - ① Individuals residing in Okayama Prefecture since April 1, 2024.
 - ② Individuals whose spouse or first-degree relative has resided in Okayama Prefecture since April 1, 2024.
2. Residency must be verified with a Certificate of Residence issued by the mayor of the relevant local government office.
 Individuals subject to Note 1-② or who have moved within Okayama Prefecture after April 2, 2024 must contact the Admissions Service Section, Educational Affairs Division, OPU to submit additional documents.
3. Admission fee is subject to change. Revised admission fees shall apply from the date of revision.
4. Entrance fees shall not be refunded except in cases ① through ③ described below. The amount of refund

shall be equivalent to the amount of the entrance fee. Refund of the entrance fee is made upon request. Individuals who fall into one of the following categories and wish a refund are asked to contact the Admissions Service Section, OPU by Wednesday, March 19, 2025 to complete the required procedures (Entrance Fee Payment Certificate is required). For Case ②, the Admissions Service Section, Educational Affairs Division, OPU will contact the relevant individual.

- ① Applicants who paid the entrance fees but did not submit the enrollment documents
- ② Applicants who paid the entrance fees but did not complete the enrollment procedures
- ③ Applicants who mistakenly paid the wrong amount for the entrance fee

(2) Tuition

- ① Amount (Yearly amount) **535,800 yen**
- ② Payment Procedures Payment in two installments for the first and second semesters after enrollment
- ③ Payment Period 1st semester; the end of July/2nd semester; the end of Nov.

(Note) The tuition is paid by account transfer. Please follow the necessary procedures at the time of enrollment. Tuition paid will not be refunded. Tuition is subject to change. Revised tuition shall apply from the date of revision.

(3) Insurance Fee, Supporter's Association Fee, Alumni Association Fee

① Amount

Insurance Fee*	Supporter's Association Fee	Alumni Association Fee
2,430 yen (for 2 years)	42,000 yen <u>Admission fee 20,000 yen</u> + Membership fee (for 2 years) 22,000 yen	<u>10,000 yen</u>

*Fees for the Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai), and Insurance for Accidents Involving Third Parties or Their Property for Students Covered Under Gakkensai provided by the Japan Educational Exchanges and Services (JEES)

(Note) OPU undergraduate or graduate school graduates or prospective graduates are not required to pay the supporter's association enrollment fee or alumni association fee (underlined).

- ② Payment Method Please pay by bank transfer when enrolling. The amount is refundable if enrollment is declined. Payment method for the fees will be announced separately.

8. Degree Areas Written on the Master's Diploma

Upon satisfactory completion of the requirements for graduation from the Graduate School of Computer Science and Systems Engineering at OPU, students are awarded a master's degree. The degree area written on the master's diploma is "Engineering."

9. Subject Registration for Adult Students

Based on the Standards for Establishment of Graduate Schools, Article 15, register extending system may be applied to working students or those who have difficulties in completing their program within a usual period.

In order to become a long-term registration student, s/he must apply for the system beforehand and be approved by the graduate school. Once approved, s/he cannot extend the period of registration or cancel the system, or apply for exemption or postponement of tuition any longer. Therefore, the student should consult with the supervisor prior to application for the system.

10. Security Export Control

Okayama Prefectural University performs the security export control based on "Foreign Exchange and Foreign Trade Act" so that education and study contents to foreign students do not obstruct maintenance of international peace and the security.

International applicants who fall under any of the conditions set out in said regulations may be unable to enter their desired course or program.

11. Scholarships and Tuition Exemptions

Consultation and advice on scholarships and tuition exemptions are available following enrollment. Please contact the Student Support Team, Admission Service Section, OPU.

12. Personal Information

Personal information obtained through the selection of entrants, etc. shall be handled in accordance with the Act on the Protection of Personal Information (At No.57, 2003), and Okayama Prefectural University rules, and used only for the following matters:

- ① The personal information shall be used for selecting applicants(application process, screening), announcement of successful applicants, enrollment procedure, and auxiliary business. In addition, such personal information as exam performance shall be used to research and investigate for considering selecting method or improving university education. In such cases, we process the personal information not to identify the individual.
- ② After completion of enrollment procedure, the personal information shall be used for educational affairs (student registration, educational instruction), student support affairs (health care, tuition waiver, applying scholarship, student placement, etc.), and collecting tuition.
- ③ The personal information of successful applicant shall be used by the alumni and supporters' associations to provide information related to their official activities.
- ④ A part of the businesses mentioned above may be entrusted to outside business operator. In such cases, we will provide all or a part of the personal information to the party concerned at the extent necessary to perform businesses.

III Invitation from the Graduate School of Computer Science and Systems Engineering (Master's Course)

The Graduate School of Computer Science and Systems Engineering includes the Systems Engineering Major. In this major, the electronics, information, and communication engineering major, the machine information systems engineering major, and the human information systems engineering major are provided depending on the educational study major. Students will not only study the major but also develop broad global perspective and high practical skills through active discussions and academic guidance provided by multiple faculties so as to be able to cope with rapid development of information engineering and related engineering majors.

The electronics, information, and communication engineering major handles technology of three majors, the information processing engineering, the information and communication engineering, and the information and electronics engineering, which are required for developing and spreading the next-generation ICT technology.

The machine information systems engineering major handles technology of three majors, the software system engineering, the intelligent interface system engineering, and the machine and energy system engineering, which are required for developing and spreading the next-generation technology in which the information engineering and the mechanical engineering are merged.

The human information systems engineering major handles technology of three majors, the intelligent system, the sports and human dynamics, and the human support engineering, which are required for developing and spreading the next-generation technology related to human life support.

We are looking for individuals with a solid academic foundation and the ability to think logically who have a strong interest in acquiring knowledge and skills in specialized areas.

Supervisors and Major Research Themes

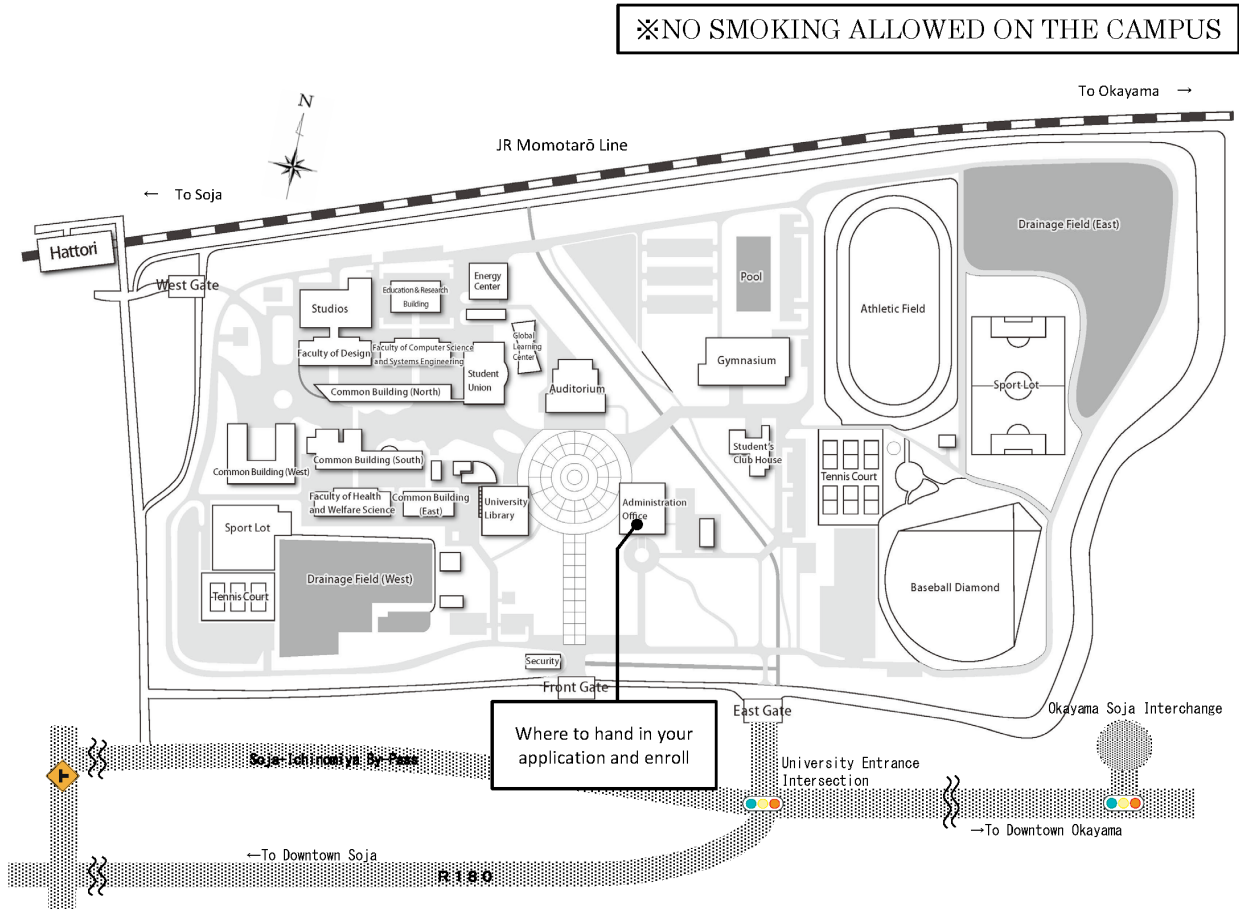
Major	Title	Name	Specialty	Research Content
Electronics, Information and Communication Engineering Major	Prof.	TAKIMOTO Hironori	Perceptual Information Processing, Image Engineering	(1) Modeling of perceptual information processing (2) Advancement of human sensing (3) Development of image processing technology based on visual and perceptual characteristics
		IWAHASHI Naoto	Intelligent Robotics/ Machine Learning	(1) Multimodal dialogue ability learning by robots (2) Human-robot interaction (3) Object concept learning
		SAKAKIBARA Katsumi	Communication and Network Engineering	(1) Algebraic error correcting coding theory (2) Error control protocols for communication systems (3) Random access protocols for mobile/wireless communication systems
		OKUBO Kensuke	Microwave and Millimeter wave Engineering	(1) Microwave circuits, including magnetic materials (2) Microwave and millimeter wave circuits using metamaterials (3) High-frequency integrated circuits for mobile

Major	Title	Name	Specialty	Research Content
Electronics, Information and Communication Engineering Major	Prof.	INAI Hiroshi	Communication and Network Engineering	(1) Prediction of telecommunication system performance (2) High-speed, large-scale information network design (3) Distributed computing through information networks
		SUEOKA Koji	Applied Physics and Crystal Engineering	(1) LSI semiconductor substrates utilizing molecular simulation (2) Search for new materials through first-principles calculation (3) Fundamental research on physics of semiconductor surfaces and interface
	Associate Prof.	SATO Masaya	Computer Security, System Software	(1) Mitigation of attacks on virtualized environment (2) Web security (3) Computer security based on
		KISHIHARA Mitsuyoshi	Microwave and Millimeter-wave Engineering	(1) Microwave and millimeter-wave passive circuit elements (2) Microfabrication of RF circuits (3) Development of microwave energy application devices
		WAKABAYASHI Hideaki	Electromagnetic Theory/Optical and Electromagnetic Wave Engineering	(1) A fundamental study of analytical theory and computational method for electromagnetic scattering and diffraction problems (2) A study on clarification and application of light and electromagnetic waves phenomenon caused by periodic and metamaterial structures
		FURUTA Jun	Digital integrated circuits, power conversion circuits	(1) Proposal of Radiation-hardened circuits (2) TCAD simulation for radiation effects in digital circuits (3) Research on driving circuits for next- generation power semiconductor devices
		FUKUSHIMA Takehiro	Applied Optics/ Quantum Optical Engineering	(1) Two-dimensional micro cavity lasers (2) Laser chaos and its applications (3) Semiconductor lasers and related devices
	Machine Information Systems Engineering Major	Prof.	MITANI Kenichi	Functional Analysis
ISHII Yutaka			Human Interface	(1) Communication support via Embodied avatars (2) Human agent interactions
OZAKI Koichi			Mechanics of Materials/ Thermal Engineering	(1) Thermal and mechanical properties of porous medium and their application (2) Analysis of casting processes utilizing numerical simulations (3) Light metal strength properties

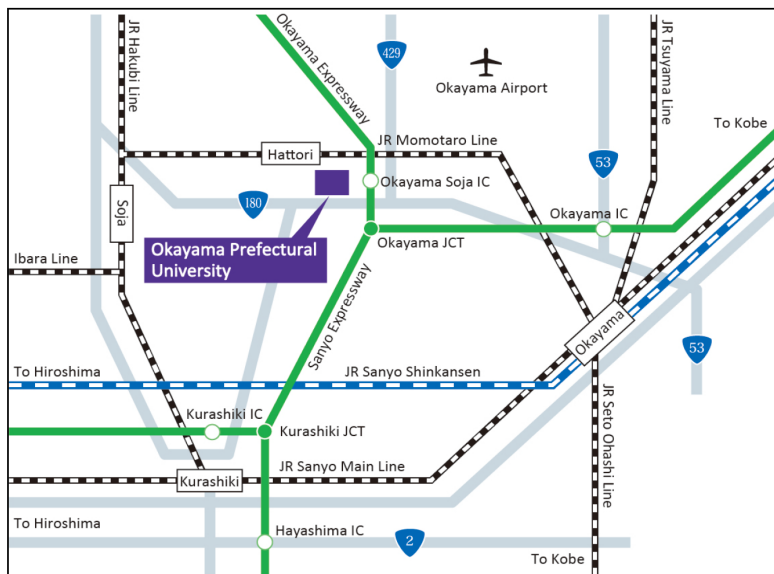
Major	Title	Name	Specialty	Research Content
Machine Information Systems Engineering Major	Prof.	TSUMAYA Akira	Design Engineering Manufacturing Systems	(1) Methodology for upper stage of design (2) Flexible and resilient supply chain (3) Management and usage of design/manufacturing/ operation information
	Associate Prof.	NAKASORA Hiroyuki	Algebraic combinatorics	(1) Existence and symmetry of codes and designs (2) Sporadic simple groups and combinatorial theory
		TAJIMA Yasuhiro	Artificial Intelligence/Theoretical Computer Science	(1) Computational learning theory (2) Text mining (3) AI for games
		AMASAKI Sousuke	Software Engineering	(1) Empirical study on software quality management (2) Repository data analysis on software development activities
		YOKOGAWA Tomoyuki	Dependable System/Software Engineering	(1) Study of enhancement of reliability of software based on the formal methods (2) Study of hardware design automatic verification using the model inspection
		YAMASAKI Taiga	Biotechnology/Control Engineering	(1) Human and robot motion control (2) Modeling of human nerve, muscle, and skeletal systems and motion mechanisms
		FUKUTA Tadao	Materials Processing Engineering/Computational Dynamics	(1) Strength property evaluation for heat-processed materials (2) Clarification of material strengthening mechanisms utilizing molecular simulations (3) Strength properties of cast light metals
		TOKUNAGA Yoshitaka	Electrical Engineering	(1) Estimation with analytical model of electric power equipment (2) Electrical characteristics of home appliances
Human Information Systems Engineering Major	Prof.	YAMAUCHI Hitoshi	Image Engineering	(1) Recognition of articles and movements from image information (2) Image data processing
		SAITO Seiji	Human Engineering/Exercise Physiology	(1) Comfortable designs for footwear (2) Usability of commodities

Major	Title	Name	Specialty	Research Content
Human Information Systems Engineering Major	Prof.	HARUKI Naoto	Heat Transfer Engineering	(1) Heat energy transport technology with high efficiency & low environmental load (2) Heat storage and radiation technology for comfortable spaces
		HOKARI Masaki	Instrumentation Engineering/ Sports Engineering	(1) Sports exercise measurement and quantitative evaluation of skills (2) Home security systems
	Associate Prof.	OSHITA Kazushige	Applied Bioinstrumentation, Physiological Anthropology	(1) Association between physiological parameters and health indices (2) Biometric-based measures leading to improvement of daily life and well-being
		OYAMA Takashi	Ergonomics/ Cognitive Science	(1) Neuroscience of cognition and motor control (2) Computational neuroscience
		OTA Shinichiro	Dynamics of Machinery/Human Engineering	(1) Study of vibration and ride quality improvement of vehicles (2) Study of theoretic model which enables dynamic behavior under vibrating environment (3) Study and development of functional cushions which are able to control mechanical property
		KOEDA Masanao	Medical and Surgical Engineering/ XR	(1) Medical and surgical support based on image processing, computer vision and AI (2) Medical and surgical applications using XR (VR, AR, MR, etc.) and motion analysis in XR environments.

IV Map to Examination Venue Okayama Prefectural University



Examination Venue Guide



<Transport>

A 5 minute walk from JR Momotaro Line Hattori Station(takes approximately 30 minutes from JR Okayama Station and 8 minutes from JR Soja Station)
 Approximately 2.5km from the Okayama Expressway, Okayama Soja Interchange.
 Approximately 18km from the center of Okayama city (via Route180) and 12km from the center of Kurashiki city (via Route 429).

Contact Concerning Application

Admissions Service Section

Okayama Prefectural University

111 Kuboki, Soja-shi, Okayama Pref. 719-1197, JAPAN

Phone:+81-866-94-9163(Direct Number)

+81-866-94-2111(Main Number)

Website <https://www.oka-pu.ac.jp/>

e-mail address nyushi@oka-pu.ac.jp