

**Application Guidelines  
for  
Graduate School of Design  
(Master's Courses)  
Okayama Prefectural University  
for  
the 2024 Academic Year  
  
(For Fall & Winter Application)**



The Graduate School of Design (Master's Course), Okayama Prefectural University offers a Master's Course of Design and Technology and a Master's Course of Aesthetic Design.

Please read program details thoroughly before submitting your application by predetermined deadline.

### Admissions Schedule Overview

#### 1. Fall Application

| Items   | Schedule/Relevant Applicants/Examination Venue, etc.  |
|---|---|
| Preliminary Consultation for Disabled Applicants      | Until Friday, September 8, 2023   |
| Submission of Application for Qualification Screening | Until Friday, September 15, 2023<br>(Notes)<br>Applicants falling into any of the following categories:<br>Qualification ⑧, ⑨ or ⑩ in 2-(1). on page 2 (common for ordinary and special examinations for overseas students)<br>They should have interview with the director and instructor of the master's course they are interested in prior to submitting their application. |
| Interview with the Master's Course Instructor         | Until Friday, September 15, 2023<br>(Expect for the prospective graduate students of our school)  |
| Application Period                                    | From Monday, September 25, 2023 to Friday, September 29, 2023   |
| Examination Date and Venue                            | Thursday, October 19, 2023, at Okayama Prefectural University   |
| Announcement of Successful Applicants                 | Wednesday, November 1, 2023   |
| Enrollment Procedures                                 | From Thursday, November 9, 2023 to Monday, November 13, 2023  |

#### 2. Winter Application

| Items   | Schedule/Relevant Applicants/Examination Venue, etc.   |
|---|--|
| Preliminary Consultation for Disabled Applicants      | Until Monday, December 4, 2023   |
| Submission of Application for Qualification Screening | Until Monday, December 11, 2023<br>(Notes)<br>Applicants falling into any of the following categories:<br>Qualification ⑧, ⑨ or ⑩ in 2-(1). on page 2 (common for ordinary and special examinations for overseas students)<br>They should have interview with the director and instructor of the master's course they are interested in prior to submitting their application. |
| Interview with the Master's Course Instructor         | Until Monday, December 11, 2023<br>(Expect for the prospective graduate students of our school)  |
| Application Period                                    | From Monday, December 18, 2023 to Friday, December 22, 2023  |
| Examination Date and Venue                            | Thursday, January 18, 2024, at Okayama Prefectural University  |
| Announcement of Successful Applicants                 | Friday, January 26, 2024   |
| Enrollment Procedures                                 | From Thursday, March 14, 2024 to Friday, March 15, 2024  |

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### <Important Notice>

Due to the COVID-19 pandemic, the schedule and procedures of the entrance examination may change. Please check for the most recent information on the official Okayama Prefectural University website before submitting the application.

### **Online Application for the 2024 Academic Year Entrance Examination**

Okayama Prefectural University implemented an online application system for the graduate school entrance examination from the 2020 academic year to improve applicant convenience and institutional efficiency.

The online application system enables applicants to apply 24 hours a day during the application period.

Please note that some documents such as the Certificate of Graduation (Prospective Graduation) and transcripts will still need to be sent by mail.

## **I Admission Policy of the Graduate School of Design, Okayama Prefectural University**

The Graduate School of Design focuses on identifying the nature of issues using broad knowledge based on information analysis to plan and form excellent designs with sensibility and technical skill.

This Graduate School, therefore, strives to cultivate human resources with a global perspective and sensibility who are capable of solving potential issues through the creation of excellent designs based on a proper understanding of local communities and trends over time, and who are able to contribute to cultural innovation and affluent lifestyles.

The Graduate School of Design provides both general and special entrance examinations for fall and winter applications to gather the above-mentioned human resources not only from Japan, but also from abroad in accordance with the admission policy of each course.

### **Admission Policy of the Master's Course of Design and Technology**

The Master's Course of Design and Technology strives to cultivate designers and researchers with logical thinking skills based on highly-advanced specialized knowledge, skill, and techniques capable of creating diverse values to meet the needs of local communities and industries.

In order to cultivate human resources that have the potential to meet our educational goals, this Master's Course seeks students with the ability to think with flexibility and imagination, make judgments, and express themselves based on knowledge in a wide range of fields who are capable of perceiving the true nature of things free from preconceptions.

We require students to have strong motivation to contribute to the sustainable development of local communities and society using comprehensive ability in design that integrates tradition with cutting-edge technology.

We also require students to have a global perspective and sensibility, and the high sense of ethics that is essential for professionals.

Selection for admission for both general and special entrance examinations is based on an evaluation of written work that demonstrates their ability to think with flexibility and imagination, and make judgments based on knowledge in a wide range of fields, and an evaluation of their technique and ability to plan and express themselves through their work and portfolios.

In addition, we also evaluate their global perspective and sensibility, a high sense of ethics as professionals, ability to communicate, and motivation to engage in collaborative research through interviews.

### **Admission Policy of the Master's Course of Aesthetic Design**

The Master's Course of Aesthetic Design strives to cultivate professionals and researchers who contribute to society by solving a wide range of issues in the establishment of new aesthetic design from a comprehensive perspective based on logical thinking utilizing specialized knowledge, skill, and techniques in design.

To cultivate individuals that have the potential to meet our educational goals, this Master's Course seeks students with the ability to think with flexibility and imagination, make judgments, and express themselves based on knowledge in a wide range of fields who are capable of applying flexible thinking and accumulated knowledge in analyzing the characteristics of forms and structures, and designing innovative works.

We are especially interested in students with a diligent attitude and the desire to explore the role of aesthetic design with self-direction and awareness of issues as well as strong motivation to contribute to the sustainable growth of the local community and society as a whole.

We also require students to have a global perspective and sensibility, and the high sense of ethics

that is essential for professionals.

Selection for admission for both general and special entrance examinations is based on an evaluation of written work that demonstrates their ability to think with flexibility and imagination, and make judgments based on knowledge in a wide range of fields, and an evaluation of their technique and ability to plan and express themselves through their work and portfolios.

In addition, we also evaluate their global perspective and sensibility, a high sense of ethics as professionals, ability to communicate, and motivation to engage in collaborative research through interviews.

## II Application Guidelines of the Graduate School of Design (Master's Courses), Okayama Prefectural University

### 1. Enrollment Capacity

| Courses                                  | Total Capacity | Enrollment Capacity |                    | Notes  |
|--|----------------|---------------------|--------------------|--|
|  |                | Fall Application    | Winter Application |  |
| Master's Course of Design and Technology | 7              | 5                   | 2                  | Enrollment capacities include students accepted through ordinary examination, and special examination (overseas applicants). |
| Master's Course of Aesthetic Design      | 9              | 6                   | 3                  |  |
| Total                                    | 16             | 11                  | 5                  |  |

### 2. Qualifications for Application

#### (1) Ordinary Examination

Applicants must fall under one of the following:

- ① Have graduated from a university as specified in Article 83 of the School Education Act (Act No. 26 of 1947), or plan to graduate by March 31, 2024.
- ② Hold a bachelor's degree as specified in Article 104, paragraph 7 of the School Education Act, or plan to hold said degree by March 31, 2024.
- ③ Have completed a 16-year curriculum of school education in an overseas country, or plan to complete such a curriculum by March 31, 2024.
- ④ Have completed a 16-year curriculum of school education of an overseas country through correspondence education conducted by a relevant overseas school while in Japan, or plan to complete such by March 31, 2024.
- ⑤ Have completed the curriculum of an overseas educational facility in Japan recognized under the relevant overseas country's school education system and designated separately by the Minister of Education, Culture, Sports, Science and Technology, or plan to complete such by March 31, 2024.
- ⑥ Have completed after the date specified by the Minister of Education, Culture, Sports, Science and Technology a specialized program at a vocational school designated separately by the Minister of Education, Culture, Sports, Science and Technology, or plan to complete such by March 31, 2024.
- ⑦ Have been designated by the Minister of Education, Culture, Sports, Science and Technology (Notification of Ministry of Education, No. 5 of 1953)
- ⑧ Have been enrolled in a graduate school as specified by Article 102, paragraph 2 of the School Education Act and recognized by the president as possessing academic ability sufficient to receive education at a graduate school.

- ⑨ Have been recognized by the president as possessing academic ability equal to or surpassing the level of a university graduate through individual examination for admission and who is or will have reached the age of 22 by March 31, 2024
  - ⑩ Have attended a university for three years by or before March 31, 2024 (including a school or program designated as equivalent by the Minister of Education, Culture, Sports, Science and Technology) and be recognized by the president as having earned specified credits with outstanding academic achievement.
- \* Applicants wishing to apply for admission under Qualification ⑧, ⑨ or ⑩ will be screened before application is accepted. (See the subparagraph 3-(9) on page7)

**(2) Special Examination (Overseas Students)**

Applicants must fall under all of the following:

- ① Must fall into one of the categories from ① to ⑩ in 2-(1).
- ② Must be of non-Japanese nationality, have “Student” resident status as stipulated in the Immigration Control and Refugee Recognition Act (Cabinet Order No. 319 of 1951) or be able to obtain “Student” residence status after finishing enrollment procedures.
- ③ It is preferred to have Japanese language - N2 level or better.

**3. Application Procedures**

**(1) Application**

Please read the Online Application Guidelines provided separately for more details.

Please place all the documents required for the application, including those downloaded from the online application system, in a “Kakugata 2-gou” envelope (332mmH x 240mmW) and submit by simplified registered express mail.

However, you may bring those documents only on the last day of the application procedure period, between 9:00 and 17:00.

When you bring those documents in person, please make it sure to contact Admissions Service Section, Educational Affairs Division, OPU by the day before you bring them.

Applicants filing from outside of Japan are requested to provide a contact address in Japan to which the entrance examination admission card, letter of acceptance and other documents may be sent. (If no contact address in Japan is listed, the university will send documents to the listed address abroad.)

**(2) Application Period**

**① For Fall Application**

**From Monday, September 25, 2023 to Friday, September 29, 2023**

(Notes)

1. Only those application documents which are sent by simplified registered express mail with postmarked on or before Thursday, September 28 shall be accepted.
  - \* In cases where you send documents from outside of Japan, the documents must be reached on or before September 29(Fri), 2023 JST.
2. Please note that we will not provide any information regarding the delivery.

**② For Winter Application**

**From Monday, December 18, 2023 to Friday, December 22, 2023**

(Notes)

1. Only those application documents which are sent by simplified registered express mail with postmarked on or before Thursday, December 21 shall be accepted.

\* In cases where you send documents from outside of Japan, the documents must be reached on or before December 22(Fri), 2023 JST.

2. Please note that we will not provide any information regarding the delivery.

**(3) Where to send:**

Admissions Service Section, Educational Affairs Division

Okayama Prefectural University

111 Kuboki, Soja-shi, Okayama Pref. 719-1197

**(4) Application Documents**

| <b>Application Documents Required</b>               | <b>Preparation Procedures</b>  |
|---|--|
| ①Application Form (Original Form)                   | After completing the online application, please print out and submit the required documents in accordance with the Online Application Guidelines provided separately.<br>Write “Major” with reference to “Overview of Majors” on page 17 to 19. But Master’s Course of Aesthetic Design has only Formative Design Major.<br>Please write the name of the instructor who interviewed you and approved the application in the “Instructor who approved your application” column. <b>(This does not apply to applicants who graduate from OPU.)</b>   |
| ②Certificate of Graduation (Prospective Graduation) | The certificate must be issued and sealed by the president or the dean of the relevant university.<br>Applicants who have graduated or will graduate from our university are exempt.   |
| ③Transcripts  | Transcripts must be issued and sealed by the president or the dean of the relevant university.<br>Submit the transcripts listing grades of all credits obtained while at the university.   |
| ④Resume   | <b>Use the form provided.</b><br>Please download the forms from the official Okayama Prefectural University website.<br>Fill in the relevant column with the preferred major you listed in the application form (original).<br>Applicants who have completed or will complete the 15-year or 16-year curriculum of school education in an overseas country are required to include a complete academic history from entrance to elementary school.<br>Applicants filing from outside of Japan are asked to provide a contact address in Japan as an alternate contact address other than listed above (e.g. an address in their home country). |
| ⑤Statement of Purpose for Research                  | <b>Use the form provided.</b><br>Fill in the relevant column with the preferred major you listed in the application form (original).<br>Please download the forms from the official Okayama Prefectural University website.  |
| ⑥Intention of the Work                              | <b>Use the form provided.</b><br>Please download the forms from the official Okayama Prefectural University website.   |

| Application Documents Required | Preparation Procedures   |
|--------------------------------|--|
| ⑦Others                        | <p>(A) Overseas applicants residing in Japan are required to submit a copy of the “certificate of residence” which includes status of residence and period of stay issued by the mayor of the municipal office. Overseas applicants that are not registered residents must submit a copy of the page in their passport that shows their name, birth date and sex.</p> <p>(B) Applicants falling under Qualification ②-(1) in 2 are required to submit documents according to the following classification:</p> <p>(a) Applicants who possess a bachelor’s degree</p> <ul style="list-style-type: none"> <li>· Certification of bachelor’s degree issued by the National Institution for Academic Degrees and Quality Enhancement of higher Education</li> </ul> <p>(b) Applicants who have applied to the National Institution for Academic Degrees and Quality Enhancement of higher Education for certification of bachelor’s degree</p> <ul style="list-style-type: none"> <li>· Acknowledgement of application for certification of bachelor’s degree issued by the National Institution for Academic Degrees and Quality Enhancement of higher Education</li> </ul> <p>(c) Applicants enrolled in an advanced course at a technical college that meets the requirements set by the National Institution for Academic Degrees and Quality Enhancement of higher Education as stipulated by Article 6, paragraph 1 of the Degree Regulations (Ordinance of the Ministry of Education No. 9 of 1953)</p> <ul style="list-style-type: none"> <li>· Certificate of prospective completion of the relevant advanced course</li> <li>· Certificate issued by the president of the technical college at which the applicant is enrolled showing that the applicant is scheduled to receive the relevant degree</li> </ul> <p>(C) As for the special entrance examination (for foreign students), if you have any documents certifying your Japanese language ability, please submit a copy of each.</p> |

(Notes)

1. Among the documents required for the application, ④, ⑤ and ⑥ may be downloaded from the website. Use black ballpoint pen for all application forms. Cross out mistakes with a double line and write the correction next to them.
2. Leave the asterisked columns blank.
3. Attach Japanese translations of certificates (except those written in Japanese and English) to the documents required for application.
4. Applicants who wish to have original certificates returned should note this when submitting the application forms. The university will make copies and return original certificates.

#### (5) Examination Fee

- 1 Examination Fee

**30,000 yen**

- 2 Payment Method

Please submit payment for the examination fee by one of the methods shown below in accordance with the online application procedures.

- (1) At a convenience store
- (2) By credit card
- (3) By ATM (Pay-easy payment)/ Net banking

※Fees for Various payments shall be borne by the applicant.



3 Payment period

(1) Fall application: From Monday, September 25, 2023 to Friday, September 29, 2023

(2) Winter application: From Monday, December 18, 2023 to Friday, December 22, 2023

4 Refund of Examination Fee

The Examination Fee shall not be refunded except in cases ① through ③ described below. The amount of refund shall be equivalent to the amount of the Examination Fee. Refund of Examination Fee is made upon request. Applicants who fall into one of the following categories and who wish a refund are required to contact the Admissions Service Section, Educational Affairs Division, OPU by the end of the month in which the relevant examination is held to complete the necessary procedures (Examination Fee Payment Certificate is required for the procedure). For Case ②, the Admissions Service Section, Educational Affairs Division, OPU will contact the relevant individual.

① Applicants who paid the Examination Fee but did not submit the application documents

② Applicants who paid the Examination Fee but whose application was not accepted

③ Applicants who have mistakenly paid the Examination Fee twice

5 Special Measures

Victims of the Great East Japan Earthquake (2011) or torrential rains in July 2018 are eligible for an examination fee waiver. When you are eligible for this program, please be sure to contact Admissions Service Section, Educational Affairs Division, OPU before you apply online. See our official website for details.

**(6) Interview with the Master's Course Instructor**

To discuss the content of research in the Master's Courses in the Graduate School of Design, **other than prospective graduate students of our school must make appointments for interviews with the instructor of the master's course you wish to enter by no later than Friday, September 15, 2023 for fall application, and by no later than Monday, December 11, 2023 for winter application. Applicants are also required to obtain approval from a course instructor before submission.**

The Instructor

(\*This system is scheduled for the 2024 academic year. Some conditions may change.)

(Master's Course of Design and Technology)

| Major                                | Name   |
|--------------------------------------|--|
| Product and Information Design Major | MIHARA Teppei, Prof.,<br>MINAMIKAWA Shigeki, Prof.,<br>FUNAYAMA Toshikatu, Associate Prof.   |
| Architectural and Urban Design Major | TSUDA Seita, Prof.,<br>NISHIKAWA Hiromi, Prof.,<br>HUKUHAMA Yoshihiro, Prof.,<br>MUKOUYAMA Toru, Prof.,<br>YOSHIDA Yutaka, Prof.,<br>OKAKITA Ikko, Associate Prof. |

(Master's Course of Aesthetic Design)

| Major                  | Name  |
|------------------------|---|
| Formative Design Major | KAWAI Daisuke, Prof.,<br>KITAYAMA Yukio, Prof.,<br>SAITO Mieko, Prof.,<br>SHIMADA Kiyonori, Prof.,<br>SEKIZAKI Satoshi, Prof.,<br>NOMIYA Kengo, Prof.,<br>KAZAHAYA Yuka, Associate Prof.,<br>SAKUMOTO Tomoko, Associate Prof.,<br>MACEDO Mau, Associate Prof.,<br>NISHIDA Makiko, Associate Prof. |

**(7) Preliminary Consultation for Disabled Applicants**

Disabled applicants requiring special consideration while taking the examination or following enrollment are asked to please contact the Admissions Service Section, Educational Affairs Division, OPU by Friday, September 8, 2023 for fall application, and by Monday, December 4, 2023 for winter application.

Submit the application after receipt of notice of special measures for examinations and enrollment.

Depending on the nature of the consultation, it may take some time to respond, so please consult with us as soon as possible.

**(8) Notes Regarding Application Procedures**

- ① Ensure that all required documents are included in the application. Incomplete applications cannot be accepted.
- ② Acceptance may be invalidated at any time if any information provided in the application documents is found to have been falsified.
- ③ Changes to applications will not be allowed after submission. In the case of a change of name, address or telephone number, applicants should notify the Admissions Service Section, Educational Affairs Division, OPU as soon as possible.
- ④ Application documents will not be returned.
- ⑤ Entrance examination admission cards, acceptance letters, etc. will be sent to the contact address specified by the applicant. Applicants filing from outside Japan are asked to specify a contact address in Japan.

**(9) Review of Qualifications for Application**

Applicants wishing to apply for admission under Application Qualification ⑧, ⑨ or ⑩ in 2-(1) are asked to submit the below-listed documents to the Admissions Service Section, Educational Affairs Division, OPU by no later than Friday, September 15, 2023 for fall application, and by no later than Monday, December 11, 2023 for winter application for review of the relevant qualification, which must be completed before the application can be accepted. The results of this review will be announced to the applicant.

Applicants are also asked to schedule interviews with the director and the instructor of the master's course they wish to enter before submitting their application.

| Documents Required  | Preparation Procedures   |
|---|--|
| ①Application Form for Review of Qualification for Application | Use the <u>form provided</u> and fill out completely.  |
| ②Certificate of Graduation                                    | Applicants who fall under Application Qualification ⑨ in 2-(1) Certificate issued and sealed by the last school attended.  |
| ③Transcripts  | (A)Applicants who fall under Application Qualification ⑧ in 2-(1)<br>Sealed transcripts issued by the director of the graduate school at which the applicant is enrolled.<br>(B)Applicants who fall under Application Qualification ⑨ in 2-(1)<br>Sealed certificate issued by the last school that the applicant attended.<br>(C)Applicants who fall under Application Qualification ⑩ in 2-(1)<br>Sealed transcripts listing the subjects, credits, grades, and any comments issued by the president or the dean of the university in which the applicant is enrolled.<br>Submit the transcripts listing grades of all credits obtained while at the university. |
| ④Certificate of Prospective Credits to be Earned              | Applicants falling under Application Qualification ⑩ in 2-(1) enrolled in a university when submitting the application.<br>A document that shows the prospective credits to be earned by the third year in the department of the university at which the applicant is currently enrolled.  |
| ⑤Enrollment certificate                                       | Applicants who fall under Application Qualification ⑧ or ⑩ in 2-(1) (Students enrolled at our university are exempt.)  |
| ⑥Course handbook, student handbook, curriculum table, etc.    | Applicants who fall under Application Qualification ⑩ in 2-(1) (Students enrolled at our university are exempt.)<br>Written details regarding credits required for graduation, course descriptions, content of lectures held at the faculty in which the applicant is enrolled.  |
| ⑦Statement of research performance                            | Applicants who fall under Application Qualification ⑨ in 2-(1)<br>The <u>form provided</u> is used to describe research performance and job experiences, etc. of the applicant after the graduation from a junior college, specialized vocational high school, and other vocational schools.   |

(Note)

1. Please download the “form provided” posted on our website.
2. Should the applicant’s application qualifications be approved, application document ② and ③ may be omitted.
3. Applicants falling under Application Qualification ⑩ in 2-(1) must meet the following requirements:
  - ①Acquire the required credits for graduation in all general education by the end of the 2<sup>nd</sup> year
  - ②Acquire all 1<sup>st</sup> and 2<sup>nd</sup> year core subject credits by the end of the 2<sup>nd</sup> year
  - ③Acquire a grade of 80% or higher in 80% or more of the required courses taken by the end of the 2<sup>nd</sup> year
  - ④Anticipate having greater than the number of credits normally acquired by the end of the 3<sup>rd</sup> year (including required courses)

However, applicants who fall into either of the following categories as of Monday, April 1, 2024 will be disqualified even after passing the entrance examination and completing the enrollment procedures:

- ① Applicants who fail to achieve grades of 80% or more in 80% of the courses taken by the end of the 3<sup>rd</sup> year.
- ② When the actual number of credits acquired by the end of the 3<sup>rd</sup> year is less than the number of credits normally acquired.

Students enrolling under Application Qualification ⑩ in 2-(1) withdraw from their universities before graduation. For this reason they lose eligibility for national examinations that require a certificate of university graduation.

#### 4. Examination Schedule

##### (1) Examination Date

###### ① For Fall Application

|           |                            |
|-----------|----------------------------|
| Exam Date | Thursday, October 19, 2023 |
|-----------|----------------------------|

###### ② For Winter Application

|           |                            |
|-----------|----------------------------|
| Exam Date | Thursday, January 18, 2024 |
|-----------|----------------------------|

##### (2) Selection

Selection for admission is based on a comprehensive evaluation of the results of short essay, work and portfolio, and interview (including document screening).

##### (3) Tested Subjects & Time Table (What to Bring)

| Timetable                                | Tested Subjects & Contents |  |
|--|----------------------------|--|
| 10:00 a.m.<br>– 12:00 a.m.<br>(120 min.) | <b>Short Essay</b>         | <b>The Short Essay of design - related</b><br>(description and answer by Japanese)<br><br>*Applicants are allowed to bring dictionaries including electronic ones except those with other functions. |
| 1:30 p.m. –                              | <b>Interview</b>           |  |

- ① Applicants should be enter the designated examination room(or interview waiting room) and be seated by the time shown in the table below. Examination and interview waiting room numbers will be posted at the examination venue on date of the examination. See the subparagraph 4-(4) regarding the location and the time for submission of work and portfolio.

| Exam Type   | To be Seated | Exam Begins |
|-------------|--------------|-------------|
| Short Essay | 9:45AM       | 10:00AM     |
| Interview   | 1:15PM       | 1:30PM      |

- ② Applicants are permitted to enter the designated short essay/interview room up to 30 minutes after the short essay/interview has started. However, the examination time will not be extended.

- ③ Applicants are not allowed to leave the examination room until the designated ending time.
- ④ Applicants who fail to take the short essay/interview or submit a work and portfolio will be eliminated from consideration.

#### (4) Work & Portfolio

Work and portfolio should be submitted between 9:15 a.m. and 9:40 a.m. on the day of the examination. The location for submission will be posted information on the official Okayama Prefectural University website.

|  |   |
|--|---|
| <b>Master's Course of Design and Technology (common to all majors)</b> | 1 applicant's work or set of continuous works described in the "Intention of the Work" and a portfolio that includes 3 or more samples of applicant's work.   |
| <b>Master's Course of Aesthetic Design</b>                             | 1 applicant's work or set of continuous works described in the "Intention of the Work" and a portfolio that includes 3 or more samples of applicant's work.<br><ul style="list-style-type: none"> <li>• The work should be of a size that can be brought to the interview venue.</li> <li>• If the work is recorded, use a DVD or MPEG-4 (data CD or DVD).</li> <li>• If the work is on a website, it should be accessible by the latest web browser (data CD or DVD).</li> </ul> |

#### (5) Allocation of Points

| Master's Course                          | Exam Type     | Short Essay | Work/Portfolio | Interview | Total Points |
|--|---------------|-------------|----------------|-----------|--------------|
| Master's Course of Design and Technology | Ordinary Exam | 100         | 100            | 100       | 300          |
|  | Special Exam  | 50          | 100            | 150       | 300          |
| Master's Course of Aesthetic Design      | Ordinary Exam | 100         | 100            | 100       | 300          |
|  | Special Exam  | 50          | 100            | 150       | 300          |

(Notes) Evaluation includes interview and document screening.

#### (6) Examination Venue

Okayama Prefectural University Faculty of Design  
 111 Kuboki, Soja-shi, Okayama Pref. 719-1197

#### (7) Precautions for Examination

##### Belongings on the day of the entrance examination

- ① At least five days prior to the day of the examination, we will announce that the Entrance Examination Admission Card is available for printing via the official OPU website and in an email sent to your registered e-mail address. Print this out and bring it with you. (A4 or letter sized, color, no expanding nor shrinking)

If you haven't received the notification e-mail, you may print out the Entrance Examination Admission Card from the official OPU website.

If it is less than five days prior to the examination date and the website is not showing a button for printing out the Entrance Examination Admission Card, please contact the Admissions Service Section, Education Affairs Divisions at OPU.

②The Entrance Examination Admission Card must, according to the instruction the proctors, be put on the desk at the time of examination.

Applicants who failed to bring their Entrance Examination Admission Card should have the temporary card issued at the Examination Headquarter without delay.

**The entrance examination admission card is necessary for the enrollment procedure. Please keep it even after the examination.**

③Do not leave anything on the desk except an Entrance Examination Admission Card, pencils (mechanical pencils), an eraser, a pencil cap, a manual pencil sharpener (electric/battery-powered sharpeners prohibited), a watch (must have a silent second hand), glasses, a handkerchief, tissues (without package), eye drops, dictionaries and a thumb stall.

Electronic dictionaries having functions for communication or connection to the Internet are not allowed.

Proctors may confiscate items not listed above until the end of the examination. Electronic devices (Except for electronic dictionaries only providing dictionary function), including mobile or smart phones, and wearables cannot be used during the examination period.

④Examinees are not allowed to use such electronic devices as mobile phones, smartphones, or wearable appliances during taking examination. Never fail to turn off those devices and alarm function before entering the examination/ interview waiting room. If an examinee's mobile phone or other device makes a sound during the examination, proctors will remove it from the room, and hold it at the examination headquarters until the end of the relevant examination.

⑤In order to identify the examinee, proctors may ask you to remove masks and/or hats.

⑥Examinees are prohibited from borrowing any items from other examinees during the examination (or interview waiting room).

⑦Examinees are allowed to read any books except for digital books or drink water during waiting for the interview, however examinees must obtain permission from the proctor to do so in advance.

⑧As the canteen and campus shop are closed on the examination day, please bring your lunch, if necessary.

⑨If an examinee left something carelessly in the campus, we will keep it for a certain period since the examination day. However, it will be abolished after certain period.

⑩Applicants found to be engaging in dishonest behavior will be asked to leave the room. Applicants asked to leave cannot retake any of the examinations, and all examination results will be invalidated.

### **Dishonest behavior**

①Examinee who behaved dishonestly are ordered to stop taking examination and leave the room at once. S/he cannot continue the examination and all the result shall become invalid. In addition, depending on the nature of the dishonest behavior, we may submit an incident report to the police.

Dishonest behaviors include those listed below:

- Intentionally providing false information on the Admission Application Form, Entrance Examination Admission Card, or Answer Sheet.
- Cheating on the examination.
- Providing answers to other applicants or helping other applicants to cheat.
- Bringing the examination questions paper out of the examination room before the examination ends.
- Bringing the answer sheet out of the examination room before the examination ends.
- Opening the examination questions or answering before told to start answering.

- Using electronic devices(Except for electronic dictionaries only providing dictionary function), including mobile or smart phones and wearables during the examination period.
- Continuing to answer questions after being told to stop.

②Behaviors shown below may be deemed dishonest. Examinees who do not follow instructions or who are deemed to have engaged in dishonest behavior will be treated as above.

- Wear or holding electrical devices(Except for electronic dictionaries only providing dictionary function), including mobile or smart phones and wearables without permission during the examination period.
- Interfering during the examination by, for example, not disabling the sound of mobile phones and watches (ring tone, alarm, vibration, etc.).
- Making false announcements regarding the examination to be advantageous for him/herself or other examinees.
- Disturbing other examinees at the examination venue.
- Disregarding instructions given by proctors.
- Behavior that may spoil the fairness of the examination.

### Others

- ①In the event of unforeseen circumstances (natural disaster, etc.) that prevent administration of the examination on the predetermined schedule or necessitate emergency contact with applicants, the university will post information on the official Okayama Prefectural University website.
- ②Any other information will be sent to the e-mail address registered with the online application system.

## 5. Announcement of Successful Applicants

### (1) Announcement Date

#### ①For Fall Application

**10 a.m., Wednesday, November 1, 2023**

#### ②For Winter Application

**10 a.m., Friday, January 26, 2024**

### (2) Announcement Procedures

The ID numbers of successful applicants and the method of obtaining a letter of acceptance are shown on the official OPU website (hereinafter, “Examination Result Announcement Page”). (No announcement will be posted on the bulletin board.)

We do not respond to any inquiries via telegram, telephone, mail, e-mail, or etc.

(Note) We have nothing to do with any persons who deal with sending notification of acceptance in campus on the day of Exam. Please note that we do not take responsibility for this matter.

## 6. Enrollment Procedures

### (1) Enrollment Steps

Please check the Examination Result Announcement Page for details regarding enrollment procedures. Submit the application documents described in item (4) below by simplified registered express mail.

However, you may bring those documents only the last day of the enrollment procedure period, between 9 a.m. and 5 p.m.

If you plan to bring your application documents in person, please contact us at least one day before the day you plan to bring them.

## (2) Enrollment Procedure Period

### ① For Fall Application

**From Thursday, November 9, 2023 to Monday, November 13, 2023**  
(Due no later than the last day)

### ② For Winter Application

**From Thursday, March 14, 2024 to Friday, March 15, 2024**  
(Due no later than the last day)

## (3) Where to Complete Enrollment Procedures

Admissions Service Section, Educational Affairs Division  
Okayama Prefectural University  
111 Kuboki, Soja-shi, Okayama Pref. 719-1197

## (4) Documents Required for Enrollment

| Documents Required for Enrollment                          | Preparation Procedures  |
|--|---|
| ① Entrance Examination Admission Card                      |   |
| ② Affidavit  | Fill out the <u>form provided</u> and affix your seal or signature.   |
| ③ Certificate of Residence (Application for Certification) | “Okayama Prefecture Residents” in 7-(1)-① are required to submit this certificate.<br>Fill out the <u>form provided</u> (not the form used by the local government) and have it approved by your relevant local government office.  |
| ④ Entrance Fee   | Applicants are required to remit the amount listed in 7-(1) on page 15.   |
| ⑤ 1 photo (For student ID card)                            | The master’s course and the applicant’s name should be written on the reverse side of a 4cmHx3cmW color photos (front upper body, no hats, and no background scenery)   |
| ⑥ Certificate of Graduation (Diploma)                      | Required for applicants who take the examination prior to the graduation and who fall under either of the following qualifications (Applicants from our university are exempt.)<br>· Qualification ① to ⑥ : Certificate of graduation or diploma<br>· Qualification ⑩ : Transcripts |

(Notes)

1. Please check the Examination Result Announcement Page for the form provided by OPU.
2. Certificate of graduation, etc. described in ⑥ are used to verify the applicant’s qualification for admission (Application Qualifications ① to ⑥, and ⑩ shown in above 2). Relevant applicants must submit this by Sunday, March 31, 2024.



## **(5) Enrollment Procedure Precautions**

- ① Enrollment procedures must be completed by the specified date. Applicants who fail to complete the procedure by the specified date will be deemed to have declined enrollment.
- ② Incomplete enrollment documents or documents delivered after the enrollment procedure period will not be accepted. Entrance fees will not be accepted after the enrollment procedure period.
- ③ Enrollment documents will not be returned.
- ④ Applicants who are not eligible for enrollment as of Monday, April 1, 2024 will not be admitted to enroll.

## **7. First-Year Payment**

### **(1) Entrance Fee**

Payment of the entrance fee is required at the time of enrollment. Instructions will be included with the letter of acceptance.

- |                                |                    |
|--------------------------------|--------------------|
| ① Okayama Prefecture Residents | <b>188,000 yen</b> |
| ② Non-residents                | <b>282,000 yen</b> |

(Notes)

1. Okayama Prefecture Residents are defined as either:
  - ① Individuals residing in Okayama Prefecture since April 1, 2023.
  - ② Individuals whose spouse or first-degree relative has resided in Okayama Prefecture since April 1, 2023.
2. Residency must be verified with a Certificate of Residence issued by the mayor of the relevant local government office.  
Individuals subject to Note 1-② or who have moved within Okayama Prefecture after April 2, 2023 must contact the Admission Service Section, Educational Affairs Division, OPU to submit additional documents.
3. Admission fee is subject to change. Revised admission fees shall apply from the date of revision.
4. Entrance fees shall not be refunded except in cases ① through ③ described below. The amount of refund shall be equivalent to the amount of the entrance fee. Refund of the entrance fee is made upon request. Individuals who fall into one of the following categories and wish a refund are asked to contact the Entrance Examination Team, Admissions Service Section, OPU by Tuesday, March 19, 2024 to complete the required procedures (Entrance Fee Payment Certificate is required). For Case ②, the Admissions Service Section, Educational Affairs Division, OPU will contact the relevant individual.
  - ① Individuals who paid the entrance fees but did not submit the enrollment documents
  - ② Individuals who paid the entrance fees but did not complete the enrollment procedures
  - ③ Individuals who mistakenly paid the wrong amount for the entrance fee

### **(2) Tuition**

- |                          |   |
|--------------------------|---|
| ① Amount (Yearly amount) | <b>535,800 yen</b>  |
| ② Payment Procedures     | Payment in two installments for the first and second semesters after enrollment       |
| ③ Payment Period         | 1 <sup>st</sup> semester; the end of July / 2 <sup>nd</sup> semester; the end of Nov. |

(Note) The tuition is paid by account transfer. Please follow the necessary procedures at the time of enrollment. Tuition paid will not be refunded. Tuition is subject to change. Revised tuition shall apply from the date of revision.

### (3) Insurance Fee, Supporter's Association Fee, Alumni Association Fee

#### ①Amount

| Insurance Fee*                    | Supporter's Association Fee  | Alumni Association Fee   |
|-----------------------------------|--|--------------------------|
| <b>2,430 yen</b><br>(for 2 years) | <b>42,000 yen</b><br><u>Admission fee 20,000 yen</u><br>+ Membership fee (for 2 years)<br>22,000 yen | <b><u>10,000 yen</u></b> |

\*Fees for the Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai), and Insurance for Accidents Involving Third Parties or Their Property for Students Covered Under Gakkensai provided by the Japan Educational Exchanges and Services (JEES)

(Note) OPU undergraduate or graduate school graduates or prospective graduates are not required to pay the supporter's association enrollment fee or alumni association fee (underlined).

#### ②Payment Method

Please pay by bank transfer when enrolling. The amount is refundable if enrollment is declined.

(Note) Payment method for the fees for insurance, supporter's and alumni associations will be announced separately

### 8. Degree Areas Written on the Master's Diploma

Upon satisfactory completion of the requirements for graduation from the Graduate School of Design at Okayama Prefectural University, students are awarded a master's degree. The degree area written on the master's diplomas are "Fine Arts in Design."

### 9. Subject Registration for Adult Students

In compliance with Article 15 of the Graduate Schools Establishment Standard (Ministry of Education Ordinance No. 28 of 1974), the university has established a "Register Extension System" that allows students to extend their studies for a specified period beyond the standard course term in order to cope with the difficulties often faced by working adults.

Those who wish to take advantage of the Register Extension System must apply for approval from the university. After approval has been granted, however, students are not able to modify the specified period, withdraw from the system, or apply for a exemption of tuition, or delay of payment. Applicants are, therefore, strongly advised to consult with a faculty instructor before applying for the Register Extension System.

### 10. Security Export Control

Okayama Prefectural University performs the security export control based on "Foreign Exchange and Foreign Trade Act" so that education and study contents to foreign students do not obstruct maintenance of international peace and the security.

International applicants who fall under any of the conditions set out in said regulations may be unable to enter their desired course or program.

### 11. Scholarships and Tuition Exemptions

Consultation and advice on scholarships and tuition exemptions are available following enrollment. Please contact the Student Support Team, Admission Service Section, OPU.

## 12. Personal Information

Personal information obtained through the selection of entrants, etc. shall be handled in Accordance with the Act on the Protection of Personal Information (At No.57, 2003), and OkayamaPrefectural University rules, and used only for the following matters:

- ① Personal information provided by applicants during the application process is used to facilitate the selection process (application processing, screening), announcement of successful applicants, and enrollment procedures. In addition, personal information is used to examine and improve the selection process and program offerings. However, all information presented in explanations or support of said examination or improvements will be processed to prevent the identification of individuals.
- ② Personal information provided during the enrollment process is used to facilitate admission and study (school registration, study guidance, etc.), student support (health care, applications for tuition reduction and exemptions, applications for scholarships, assistance in job searches, etc.), and the collection of fees.
- ③ Personal information provided by applicants who have passed the entrance examination is used by the alumni and supporters' associations to provide information related to their official activities.
- ④ A part of the above-listed duties may be entrusted to subcontractors. To ensure that said subcontractors are able to fulfill their duties, they are provided with personal information to the extent required.

### **III Invitation from the Graduate School of Design (Master's Courses), Okayama Prefectural University**

#### **Overview of the Master's Course of Design and Technology**

##### **Research & Education in the Course**

The Master's Course of Design and Technology comprises two majors and has classes in common with the Master's Course in Aesthetic Design. The two majors correspond to undergraduate programs in Product Design, Architectural Design, and Information Design (from FY2013, reorganized into the Product and Information Design Major and the Architectural and Urban Design Major). Cooperation between the two majors is designed to deepen knowledge in the specialties, promote design theory and innovative design methods corresponding to current technological innovation, the advancement and diversification of design needs, and to provide opportunities for research and education with the goal of cultivating professional designers and researchers with specialized knowledge, abilities, skills and comprehensive perspectives.

##### **[Product and Information Design Major]**

The Product and Information Design Major provides courses linked with undergraduate Product and Information Design programs. Specifically, we provide opportunities for students to master practical design methods and methodology that correspond to current social issues such as preservation of the global environment, the growing informatization and maturation of society, economic potential and functionality. In order to do so, we provide opportunities for research and education based on the most advanced knowledge in technological innovation and informatization, and understanding in the fields of economy and industry considering population, marketability, and production to cultivate professional designers and researchers with perspectives that are both global and local.

##### **[Architectural and Urban Design Major]**

The Architectural and Design Major focuses on a wide range of living environments, including indoor space required for life and activity, and local and urban space. Living in the 21<sup>st</sup> century, it is important for us to consider sustainable urban planning and architecture to reduce environmental impact, and living environments corresponding to universal design for today's super-aging society. In order to achieve these goals, we provide opportunities for research and education in the field of architectural design required to cultivate professional designers and researchers capable of making proposals for high-quality, attractive architecture for urban and living environments created not only through the application of practical theories related to structures, laws, and construction, but also through interdisciplinary approaches.

##### **[Common Subjects for the Master's Courses]**

Considering the linkage with each design major, we provide opportunities for research and education focusing on aesthetics and art history, including research methods, to actualize aesthetic potential to improve perspectives for the complete discussion and clarification of fundamental aesthetic culture in the modern period. Based on the aesthetic theory subjecting beauty, art and sensitivity, the aesthetic field gives importance especially to decoration/garment/design and others as an interdisciplinary area of art. Education and study are performed for and by students to learn a wide perspective so as to develop their abilities as a designer.

## **Overview of Master's Course of Aesthetic Design**

### **Research & Education in the Course**

The Advanced Course of Formative Design cultivates human resources who acquire a higher level of expertise and technological strength, promote their problem-finding and problem-solving abilities to construct a new formative design and invent value creation from a comprehensive point of view in order to study the concept of circumstances of design more deeply in relation to human beings such as visual transmission, living space, spatial presentation and others, based on the studies of visual design field and formative design field performed through the courses at our faculties and departments. Furthermore, we provide a group of common courses between the Advanced Course of Design Engineering and deepen the respective specialized studies through education concerning theories and thoughts including aesthetics as a common base of formative design.

### **[Formative Design Major]**

Students aim for formative construction/edition mainly with print media, contents formation mainly with digital media, item production to construct and produce living space as well as challenge to design possibilities and molding based on artistic expression while being aware of the contemporary period. Further, they work on special and comprehensive studies of socially desirable designs while dealing with integration of the fields and materials of graphics, web, video, ceramics, textiles, wood and others.

### **[Common Subjects for the Master's Courses]**

We provide opportunities for research and education focusing on aesthetics and art history, including research methods, to actualize aesthetic potential to improve perspectives for the complete discussion and clarification of fundamental aesthetic culture in the modern period. Based on the aesthetic theory subjecting beauty, art and sensitivity, the aesthetic field gives importance especially to decoration/garment/design and others as an interdisciplinary area of art. Education and study are performed for and by students to learn a wide perspective so as to develop their abilities as a designer.

## Instructors & Research Content

### 1. Master's Course of Design and Technology

(Plan for April 1, 2024)

| Major                                | Title and Name                          | Specialty and Research Content  |
|--------------------------------------|---|---|
| Product and Information Design Major | MIHARA Teppei,<br>Prof.                 | <ul style="list-style-type: none"> <li>• Product Design</li> <li>(1) Product design in local industries</li> <li>(2) Design evaluation</li> </ul>   |
|                                      | MINAMIKAWA Shigeki,<br>Prof.            | <ul style="list-style-type: none"> <li>• Craft Design</li> <li>• Furniture Design</li> <li>(1) Craft design centering on wood</li> <li>(2) Furniture design to expand demand for wood thinned from forests</li> </ul>   |
|                                      | FUNAYAMA Toshikatsu,<br>Associate Prof. | <ul style="list-style-type: none"> <li>• Product Design</li> <li>(1) Proposals for the development of new fields</li> <li>(2) New material development, commercialization and product development</li> </ul>  |
| Architectural and Urban Design Major | TSUDA Seita,<br>Prof.                   | <ul style="list-style-type: none"> <li>• Architecture</li> <li>• Structural Design</li> <li>(1) Mechanical design of retractable and deployable structures</li> <li>(2) Analysis and Optimum design of shell and spatial structures</li> </ul>                            |
|                                      | NISHIKAWA Hiromi,<br>Prof.              | <ul style="list-style-type: none"> <li>• Architecture</li> <li>• Urban Design</li> <li>(1) History of Modern Architecture and Urban</li> <li>(2) History of Urban Planning</li> </ul>   |
|                                      | HUKUHAMA Yoshihiro,<br>Prof.            | <ul style="list-style-type: none"> <li>• Architecture</li> <li>• Construction Design</li> <li>(1) Region-specific Construction Methods</li> <li>(2) Construction Methods in the Early Modern Times of Japan</li> </ul>  |
|                                      | MUKOUYAMA Toru,<br>Prof.                | <ul style="list-style-type: none"> <li>• Architecture</li> <li>• Architectural Design</li> <li>(1) Architecture as a part of the environment (theory and practice)</li> <li>(2) Historical and cultural value of the Former Shizutani School</li> </ul>                   |
|                                      | YOSHIDA Yutaka,<br>Prof.                | <ul style="list-style-type: none"> <li>• Architecture</li> <li>• Architectural Design</li> <li>(1) Theory and practice of architectural design effectively using the characteristics of space</li> <li>(2) Aesthetic systems in modern architecture in Germany</li> </ul> |
|                                      | OKAKITA Ikko,<br>Associate Prof.        | <ul style="list-style-type: none"> <li>• Architecture</li> <li>• Architectural History</li> <li>(1) Characteristics of architectural methods used by sculptors and architects during the Renaissance period</li> <li>(2) Aspects of classicism in architecture</li> </ul> |

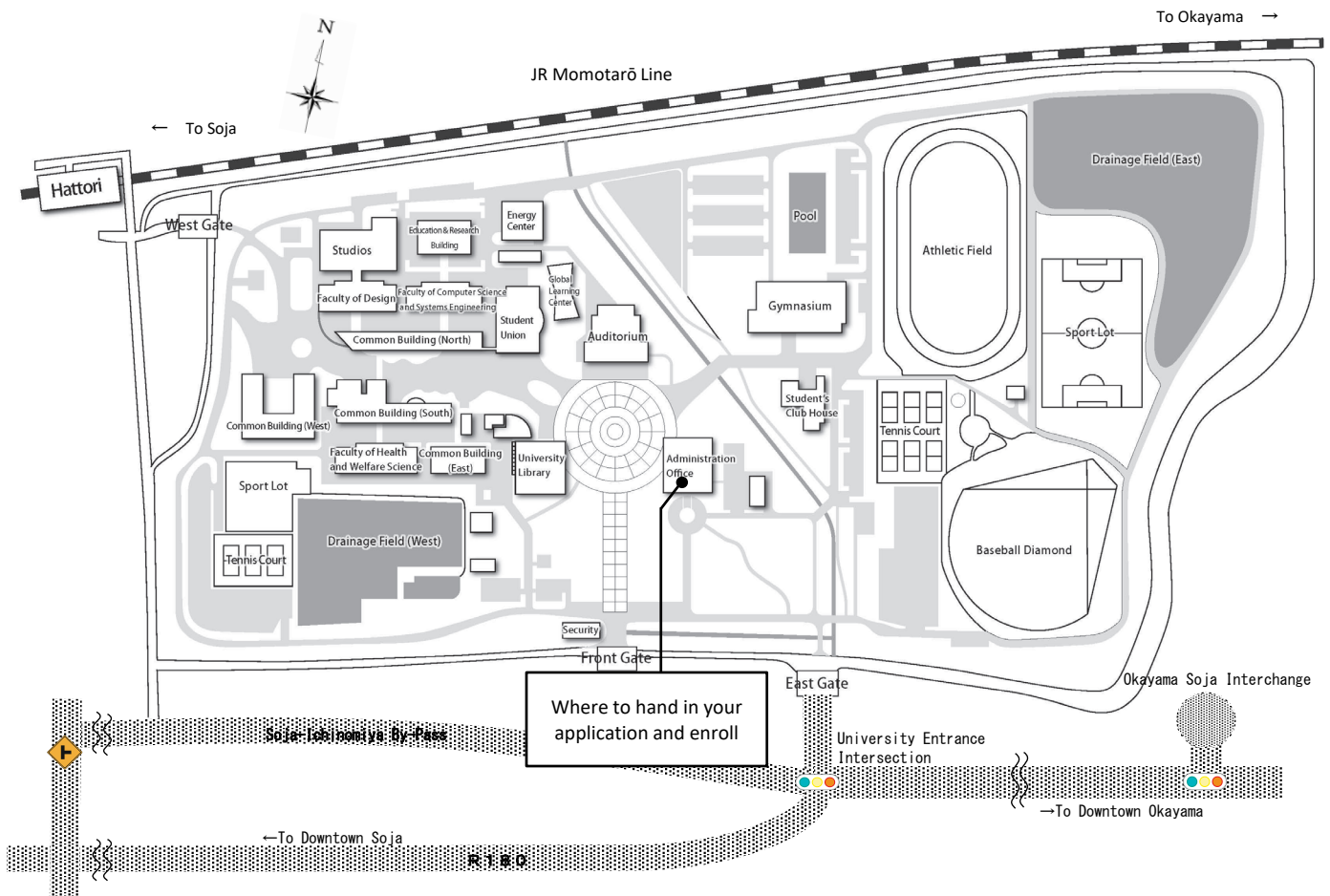
## 2. Master's Course of Aesthetic Design

(Plan for April 1, 2024)

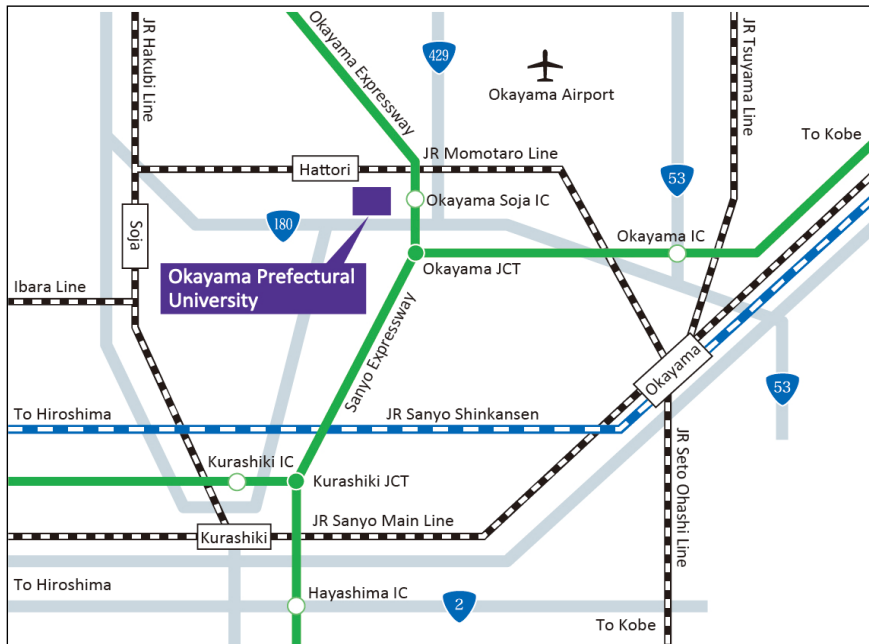
| Major                  | Title and Name                      | Specialty and Research Content  |
|------------------------|-------------------------------------|---|
| Formative Design Major | KAWAI Daisuke,<br>Prof.             | <ul style="list-style-type: none"> <li>• Aesthetics</li> <li>• History of Art</li> </ul> (1) Aesthetics in the 20 <sup>th</sup> century English-speaking world<br>(2) History of art in the 1960's Japan and the United States  |
|                        | KITAYAMA Yukio,<br>Prof.            | <ul style="list-style-type: none"> <li>• Photographic Design</li> </ul> (1) A study of exhibition methods of photographic art<br>(2) Effects of exhibitions, Research on the history of photographic techniques and the utilization of photographic expression<br>(3) Photo expression utilizing the stitching method |
|                        | SAITO Mieko,<br>Prof.               | <ul style="list-style-type: none"> <li>• Visual Image Design</li> </ul> (1) Provision of disaster prevention and reduction information utilizing digital technology<br>(2) A study of the relationship between visual content and visual environment  |
|                        | SHIMADA Kiyonori,<br>Prof.          | <ul style="list-style-type: none"> <li>• Textile Design</li> </ul> (1) Spatial production in collaboration with different academic fields<br>(2) Art and design in textiles   |
|                        | SEKIZAKI Satoshi,<br>Prof.          | <ul style="list-style-type: none"> <li>• Western Art</li> <li>• Block Print</li> </ul> (1) Research and the creation of visual expression based on paintings and block prints<br>(2) Formative art appreciation education   |
|                        | NOMIYA Kengo,<br>Prof.              | <ul style="list-style-type: none"> <li>• Graphic Design</li> <li>• Typography</li> </ul> (1) A study of graphic symbol and VI centering on symbol marks/logotypes<br>(2) Font image   |
|                        | KAZAHAYA Yuka,<br>Associate Prof.   | <ul style="list-style-type: none"> <li>• English Education</li> <li>• American Literature</li> </ul> (1) Voice function in American poems<br>(2) Relationship between poems and illustrations in American and English juvenile literature<br>(3) Early English Education  |
|                        | SAKUMOTO Tomoko,<br>Associate Prof. | <ul style="list-style-type: none"> <li>• Ceramic Design</li> </ul> (1) A study of molding ceramics and ceramic design   |
|                        | NISHIDA Makiko,<br>Associate Prof.  | <ul style="list-style-type: none"> <li>• Graphic Design</li> </ul> (1) Humorous expression in graphic design  |
|                        | MACEDO Mau,<br>Associate Prof.      | <ul style="list-style-type: none"> <li>• Ceramic Design</li> </ul> (1) Central & South American Pottery<br>(2) Ceramic design   |

## IV Map to Examination Venue Okayama Prefectural University

※NO SMOKING ALLOWED ON THE CAMPUS



### Examination Venue Guide



#### <Transport>

A 5 minute walk from JR Momotaro Line Hattori Station(takes approximately 30 minutes from JR Okayama Station and 8 minutes from JR Soja Station)

Approximately 2.5km from the Okayama Expressway, Okayama Soja Interchange.

Approximately 18km from the center of Okayama city (via Route180) and 12km from the center of Kurashiki city (via Route 429).



## **Where to contact concerning application, entrance examination and other information**

Admissions Service Section

Okayama Prefectural University

111 Kuboki, Soja-shi, Okayama Pref. 719-1197, JAPAN

Phone:+81-866-94-9161(Direct Number)

+81-866-94-2111(Main Number)

Website <https://www.oka-pu.ac.jp/>

e-mail address [nyushi@oka-pu.ac.jp](mailto:nyushi@oka-pu.ac.jp)